



**Admission Notification for the Academic Session 2023-24**

National Board of Examination in Rehabilitation (NBER), RCI has decided that admission to all the RCI's approved certificate and diploma level courses for the academic session 2023 -24 will be granted directly by the respective training institutes, university deptt., National Institutes of DEPwD and CRCs as per the following admission schedule and guidelines:

**A. Schedule of Admission :**

Sl. No.	Descriptions	Dates
1.	Commencement of admission process	5 June 2023
2.	Admission of students by the institute and verification of academic credentials (class 10 & 12 marksheets and certificates, SC, ST, PWD etc. , if any ) of candidates by the respective training institutes	5 June -5 July, 2023
3.	Online submission of final data of admitted candidates in the prescribed portal to NBER, RCI by the respective training institute	(06- 10) July, 2023
4.	Verification of data of admitted students by using Mobile and e-mail OTP	(11- 15) July, 2023
5.	Vetting of data by the respective examining bodies	(16- 20) July, 2023
6.	Declaration of course –wise and Institute wise list of admitted candidates on RCI website	26 July, 2023
7.	Generation of PRN number to all the admitted candidates by the NBER, RCI	(27-29) July, 2023
8.	Commencement of classes at all training institution	01 August, 2023 onwards

**B. Eligibility for Admission:** Minimum entry qualification for admission to certificate and diploma level courses will be 50% marks at class 12<sup>th</sup> examinations from any recognized board of Central/ State Govt. However, relaxation in % of marks at 12<sup>th</sup> examinations for the reserved categories to be strictly followed as per the policy of the State/Central Govt.

**C. Admission Committee:** Admission shall be granted by the admission committee constituted by the respective training institute comprising of following members:

- Head of the Training Institute /HoD of the University : Chairperson
- Principal or its nominee of any nearby Govt. School : Member
- Head of any other RCI's approved training Institutes : Member
- One representative belonging to SC/ST : Member

**D.** Reservation policy for admission shall be applicable for SC/ST/OBC/PwD/EWS category as per the policy of the concerned State Govt./Union Territory.

**E.** No request for extension of last date for admission shall be considered under any circumstances.

**F.** Admission should be made only for the approved intake and in no case, it should exceed the approved number of seats.

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G. It is the sole responsibility of the head of the training institute to ensure the transparency in admission process and any litigation in the admission process shall be dealt by the respective training institute only.

H. Once admission done, no request for change of course and change of institution shall be entertained by the NBER, RCI.

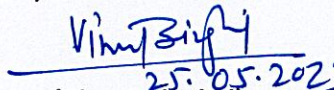
I. Cost of prospectus and application form charged by any institute can be maximum Rs. 200/- only. However, PwD candidates having UDID card with benchmark disability (40%) are exempted from application fee.

J. The training institute shall not charge more than the prescribed course fee from the admitted candidates as prescribed by RCI.

K. Prospective applicants are advised to refer the Council's website with regard to validity of approval of course and intake for admission in the academic session 2023-24 prior to opt any of the training institutions including Govt. Institutions to pursue the course.

L. Training intuitions whose validity of approval is up to and beyond 2023-24 session are only eligible to take admissions to the approved courses only.

M. Deviation in any of the above instructions and guidelines will lead to disciplinary action as per rules and the NBER, RCI shall not be responsible for any unauthorized admission , intake , batches where approval for the current academic session 2023-24 is not granted by the RCI.

  
25.05.2023  
(Vineet Singh)  
Member Secretary

To

All the Heads of the RCI approved Institutes /University Deptt./  
National Institutes / CRCs conducting certificate and diploma level courses

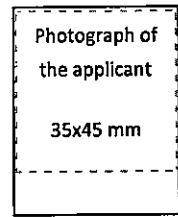
Encl:

- (I) Application form
- (II) Acknowledgement Slip

**ADMISSION FORM FOR DIRECT ADMISSION TO CERTIFICATE AND DIPLOMA LEVEL  
COURSE FOR THE ACADEMIC SESSION 2023-24**

**Form no---**

Name of the Training Institute with complete postal address , phone number, Email ID and Website



Application form for admission to (name of the course) : \_\_\_\_\_

1	Student's Name		
2	Father's Name		
3	Mother's Name		
4	Date of Birth	(DD / MM / YYYY )	
5	Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/> Transgender <input type="checkbox"/>
6	Nationality		
7	Aadhaar Number		
8	Category	Gen <input type="checkbox"/>	OBC <input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/>
9	PwD	Yes <input type="checkbox"/>	NO <input type="checkbox"/>
10	If yes, mention UDID number or UDID enrolment number		
11	Do you belong to EWS Category	Yes <input type="checkbox"/>	NO <input type="checkbox"/>
12	Permanent address		Correspondence address
	Address		
	Village /City		
	District		
	State		
	Pin Code		
13	Mobile Number :	E-mail ID:	

**14. Educational Qualification:**

Name of the Examination passed	Board / University	Year of passing	Total Marks	Marks obtained	%obtained	Subject(s)
10 <sup>th</sup>						
12 <sup>th</sup>						
Any other						

**Declaration**

I hereby declare that all the information and documents furnished by me is true and correct to the best of my knowledge and belief . In the event of any information being found incorrect or misleading, my candidature shall be liable for cancellation for admission by the NBER,RCI or concerned training institute at any stage.

**(Name and Signature of the Applicant)**

**Note:** Self attested copy of caste, educational qualification and UDID (PwD) certificate (If applicable), any other relevant documents to be enclosed along with the application form.



**Acknowledgement Slip**

Form no-----

**Name of the Training Institute with complete postal address, phone number, Email ID and Website**

Received Application from -----S/o,D/o,W/o-----for  
admission to .....for the academic session 2023-24.

Date:

Name and signature of the

Place:

Course Coordinator/ HoD

*Vinay*